

CITY OF KEOTA CITY COUNCIL MEETING MINUTES

Date: September 21, 2026

Time: 7:00 p.m.

Location: Keota City Hall

1. CALL TO ORDER

Mayor Ryan Carr called the meeting to order at 7:00 p.m.

Roll Call

Present: Mayor Ryan Carr, Matt Greiner, Heath McDonald, Chad Greiner, Keith Conrad, John Mather, Clerk Hunter Bruns, and Public Works Director Micah Harmsen.

Absent: Librarian Toni Greiner.

Public Present: Matt Wildman (HR Green), Melinda Eakins, Josh (ION), Larry Sanders, Lori Hammes, and Janie Westendorf.

2. CONSENT AGENDA

No amendments were made to the agenda.

a. Approval of Agenda

Motion by Keith Conrad, seconded by Heath McDonald, to approve the agenda. Motion carried.

b. Approval of Previous Meeting Minutes

Motion by Keith Conrad, seconded by Heath McDonald, to approve the minutes from the previous meeting. Motion carried.

c. Approval of Bills

Motion by Keith Conrad, seconded by Heath McDonald, to approve the bills. Motion carried.

3. DEPARTMENT REPORTS

a. Public Works

Public Works Director Micah Harmsen provided the department report.

- Due to recent rainfall, Micah Harmsen and Kevin Slaubaugh have been working on cleaning storm drains. The additional rainfall has put the department slightly behind on spraying, weed eating, and mowing.
- The pool has been drained, and the equipment has been stored for the fall. Winterization is expected to be completed in the coming weeks.
- The outside restroom will remain open through the end of October.
- Tremmel Backhoe is scheduled to be in Keota this week to replace nonfunctioning curb stops.
- The Public Works Department has been installing water meters as time allows and completing fall maintenance.
- The City plans to flush the water mains on September 28 and 29.

b. Library

Council Member Chad Greiner reported that the library has been hosting large coffee groups. Quilting is scheduled to begin September 22, and Fun Fridays have resumed and are going well.

c. Law Enforcement

Adam Clark of the Sigourney Police Department shared a proposed 28E agreement via email last week to consider between the City of Keota and the City of Sigourney for shared law enforcement services. The matter was presented for Council consideration, no action was taken.

4. RESOLUTIONS & ORDINANCES

a. Resolution No. 2026-51 – Building Permit – Ronald Stephens

Motion by Keith Conrad, seconded by Heath McDonald, to approve Resolution No. 2026-51 regarding the building permit for Ronald Stephens. Motion carried.

b. Resolution No. 2026-52 – Tax Abatement – Melinda Eakins

Motion by Keith Conrad, seconded by Heath McDonald, to approve Resolution No. 2026-52 regarding tax abatement for Melinda Eakins. Motion carried.

c. Resolution No. 2026-53 – Cemetery Plots – Gary and Terry Carl

Motion by Matt Greiner, seconded by Heath McDonald, to approve Resolution No. 2026-53 regarding the sale of cemetery plots to Gary and Terry Carl. Motion carried.

5. NEW BUSINESS

a. Discussion/Possible Action – Bridget Greiner Payroll

Motion by John Mather, seconded by Matt Greiner, to approve the payroll for Bridget Greiner. Council Member Chad Greiner abstained from the vote. Motion carried.

b. Discussion/Possible Action – Mia Conrad Payroll

Motion by John Mather, seconded by Matt Greiner, to approve the payroll for Mia Conrad. Council Member Keith Conrad abstained from the vote. Motion carried.

c. Discussion/Possible Action – Ava and Marlee Greiner Payroll

Motion by John Mather, seconded by Heath McDonald, to approve the payroll for Ava and Marlee Greiner. Council Member Matt Greiner abstained from the vote. Motion carried.

d. Discussion/Possible Action – HR Green Proposal

The Council discussed the HR Green proposal.

Motion by Keith Conrad, seconded by John Mather, to approve the proposal pending review by Attorney Detweiler. Motion carried.

e. Discussion/Possible Action – Larry Sanders – Cemetery

Larry Sanders presented a request regarding military markers for veterans at the Keota Cemetery.

Motion by Keith Conrad, seconded by John Mather, to approve \$240 for military markers for veterans at the Keota Cemetery. Motion carried.

f. Discussion/Possible Action – Sidewalk on Broadway

The Council discussed the sidewalk on Broadway. No action was taken.

g. Discussion/Possible Action – Set Date for Keota Halloween Trick-or-Treat

The Council discussed plans for the 2026 Keota Halloween Trick-or-Treat event.

Motion by Matt Greiner, seconded by Heath McDonald, to set the Halloween activities for Thursday, October 29, 2026, as follows:

- **Library and business trick-or-treat:** 3:30 p.m. to 5:30 p.m.
- **Around-town trick-or-treat:** 5:30 p.m. to 8:00 p.m.

Motion carried.

h. Discussion/Possible Action – Kristen Clarke and Hunter Bruns to Attend Municipal Professionals Institute

The Council discussed attendance at the Municipal Professionals Institute scheduled for October 7–9, 2026.

Motion by Keith Conrad, seconded by Matt Greiner, to approve attendance by Kristen Clarke and Hunter Bruns. Motion carried.

i. Discussion/Possible Action – Enforcement of Nuisance Properties

The Council discussed the enforcement of nuisance properties.

No formal action was taken. The Council agreed to create a list of nuisance properties and provide it to the City Clerk. The City Clerk will send certified letters with return receipts to the property owners. The letters will include a date and time for the property owners to meet with the City Council at City Hall regarding the notices.

j. Discussion – Head Count for Nuisance Abatement and Property Maintenance Training

The Council discussed attendance at the Nuisance Abatement and Property Maintenance Training scheduled for October 22, 2026, at 6:00 p.m. in Sigourney.

Council Members Heath McDonald, Chad Greiner, and John Mather, along with Clerk Hunter Bruns, expressed interest in attending. Matt Greiner may also attend.

No formal action was taken.

k. Discussion/Possible Action – Hiring a Third Party for Nuisance Property Cleanup

The Council discussed the possibility of hiring a third party to assist with nuisance property cleanup.

No action was taken. The Council discussed the need to account for this expense in the FY 2028 budget and create a new budget line item for third-party nuisance property cleanup.

6. COUNCIL COMMENTS

Keith Conrad: Stated that budget cuts are anticipated for FY 2028 and that the Council should keep this in mind during future discussions.

John Mather: Thanked the pool lifeguards and managers for their hard work and for a successful pool season.

Matt Greiner: Provided an update regarding the Lagos Acres property. He also thanked the pool staff and suggested that the City consider increasing pool party pricing for the next season.

Heath McDonald: Stated that the City needs to begin the process of hiring a pool manager for the 2027 season.

7. PUBLIC FORUM

No public comments were recorded.

8. MAYOR'S COMMENTS

Mayor Ryan Carr stated that the pool had a great year and that the volleyball team is doing well.

9. ADJOURNMENT

Motion by Matt Greiner, seconded by Heath McDonald, to adjourn the meeting. Motion carried.

Meeting adjourned at 8:26 p.m.